

Tom Jackson, CPA
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Career Objective:

Seeking a Director of Accounting position. I'm seeking to be a key team member; I am confident my skills will benefit the company.

Education:

Wharton School of Business, University of Pennsylvania: Economics and Finance, Bachelor of Science degree, 1988

Certified Public Accountant, licensed in Michigan

Experience and Qualifications:

Accounting: inventory management, lease administration, general ledger processing and maintenance, sales reporting, accounts payable/receivable maintenance, account reconciliation, and monthly close process and financial statement reporting.

Internal Audit: Performing an annual risk assessment, developing and executing the audit plan, and evaluating internal controls. Identified and developed enhancements in operational, financial and information management controls.

Computer Systems: Experienced with SAP software and various other mainframe/server hardware and software, and accomplished with Microsoft Office and other PC software.

Financial Analysis and Budgeting: I have extensive financial analysis experience and I am creative in identifying and resolving challenges.

Public Accounting: Performed financial and operational audits in the manufacturing and banking industries. Developed and implemented financial reporting systems for various clients.

ESO, Inc Detroit, MI

Director of Accounting, 1998-present

- I am or have been responsible for directing all areas of the accounting process.
- Respected leader; considered knowledgeable in my field
- Reliable, hard working, detail oriented

Apple Source, Ltd, Birmingham, MI

Internal Audit Manager, 1990-1998

- Managed system, operational and financial audits.
- Identified and implemented methods to improve health
- Provided employees with direction, support and trainings
- Known for having an open door policy; resolve issues and complaints quickly.

Shop til You Drop, retail chain, Detroit, MI

Controller, 1988-1990

- I implemented computer networks. Supervised 30 or more accountants and assistants.
- Managed financial monthly, quarterly and annual plans to be in line with organizational goals.
- Ensured that day to day tasks and projects were accurate; accounts payable and receivable, customer credits, collections and payroll.

References furnished upon request